

SPL Constitution

Revised and amended as of 2016-03-01

Article I - Name and Purpose.

- A. This association of schools shall be known as the Suburban Parochial Track and Field League (S P L). SPL exists to promote advancement of Track and Field at the grade school level.
- B. SPL activities are intended to aid a student's development of athletic skills and personal self-worth in an atmosphere of Christian values and good sportsmanship. First SPL Meet: May 13, 1973.

Article II – Membership.

- A. The SPL membership is comprised of:
Those schools that have been granted membership in accordance with the Constitution and have paid any established fees.
- B. Each member school shall appoint a representative who will attend SPL meetings, vote on SPL business, and participate in SPL administration activities. Each representative must serve on one committee.
- C. Any violation of the rules of this association shall render the offending school liable to expulsion by a vote of the Executive Board. The offending school also, depending on circumstances, may be penalized by subtracting event points, by withholding or recalling trophies, or may be banned from competing either in the league sponsored meet affected by the violation or the meet following the by-laws violation. The penalty and/or ban will take place after a vote of the Executive Board. If the offending school is running the league sponsored meet to which the violations pertain, the meet director may be replaced either by the league officers or by a member school approved by SPL Officers or the Executive Board. If necessary, another track will be secured and payments covering ribbons and custodians will be withheld.

- D. Feeder School to High Schools. These school coaches are responsible for making the initial contact in obtaining the tracks and phoning the Schedule and Facilities Committee as soon as the dates are obtained. Get this information during January at the latest.

Sacred Heart	Glenbard East
St. Petronille	Glenbard West, Glenbard North
St. James	Glenbard South
St. Michael	Hubble Middle School, Wheaton Warrenville
	South
St. Raphael	Naperville Central
Sts. Peter and Paul	Naperville North
St. Joseph	Downers Grove North
St. Joseph/ St. Scholastica	Downers Grove South
Our Lady of Peace	Hinsdale South
St. Pius	Willowbrook, Montini
Visitation/Immaculate Conception	York, Elmhurst College
St. Joan of Arc	Benet Academy
St. John of the Cross	Lyons Township
Notre Dame/ Holy Trinity	Westmont
St. Irene	West Chicago, Marmion, Aurora Central Catholic
St. Isaac Jogues	Hinsdale Central
St. Francis Xavier	Nazareth, Lyons Township
St. Cletus	Lyons Township

Article III - Administration and Elections.

- A. SPL Management will be vested in an Executive Board.
- B. Officers of Executive Board shall be President, Secretary, and chairpersons of 3 standing committees. Voting at Executive Board meetings will exclude the person who submits the specific motion being decided.
1. In addition to the President, Secretary and chairpersons of the 3 standing committees, the League will also have a [appointed / elected] Treasurer who will manage the finances of the League, whose activities include, but are not limited to issuing invoices for and collecting annual fees from League members, collecting monies from other authorized fund raising activities, paying bills for authorized expenses, maintain the League's checking and/or savings accounts and provide annually at the pre-season (February) meeting a detailed accounting of the cash inflows and outflows from the previous season in a standardized bookkeeping format.
- C. The President will appoint each school's member representative to a committee. Changes to committee representation will be reviewed by the Executive Board at the request of a member school.

- D. The Executive Board will review applications from new schools applying for membership to the SPL and will make recommendations to the League for approval or disapproval.
- E. The Executive Board will review issues of Member School disqualification (violation of SPL by-laws, behavior misconduct, failure to participate in SPL administration responsibilities) and decide if valid enough for vote of full membership.
- F. There are three (3) Standing Committees, and an elected Chairperson will chair each.
 - 1. RULES Committee shall oversee participation eligibility of athletes and coaches, and will review issues of sportsmanship and behavior. This committee will also review recommended changes to the Constitution and By-Laws.
 - 2. EVENTS Committee shall govern events & activities at SPL-sponsored Track Meets, and provide standardized forms for use at all SPL meets.
 - a. An Equipment Subcommittee will coordinate the procurement, maintenance, storage and transfer of SPL equipment.
 - b. An Awards Subcommittee will procure and distribute all awards for SPL meets.
 - 3. SCHEDULE and FACILITIES Committee will be responsible for scheduling SPL track meets, arranging availability of track facilities, and managing equipment and insurance needs, and determining divisional makeup.
 - a. Divisional makeup shall be determined by enrollment of the 5th through 8th grades with some consideration being given to the school's preference and to its overall finish in the previous year's championship meet. For teams consisting of combined schools, the combined enrollment of the schools will be counted in determining enrollment.
 - b. Schools shall provide current enrollment information to the Schedule Chairperson by September 1 of each year.
 - 4. A Technology Subcommittee was created with responsibility for maintaining all of the SPL-T&F's electronic means of communication to include, but not limited to, the maintenance of the SPL website and Facebook page, on-line Championship Meet Open Events entries, text notifications, etc.

- G. Elections shall be held at the June league meeting:
1. Even-numbered years:
 - a. President
 - b. Rules Committee Chairperson
 - c. Schedule & Facilities Committee Chairperson
 2. Odd-numbered years:
 - a. Secretary
 - b. Events Committee Chairperson
 3. Officers of Executive Board may be re-elected.
 4. Officers shall take office when elected.

Article IV – Meetings.

- A. SPL Meetings.
1. Meeting will be held twice per year-- a pre-season meeting in February and a post-season meeting in June. Meetings are scheduled for the 2nd Wednesday in February and the 2nd Wednesday in June.
 2. Meetings will be run by Robert's Rules of Order.
 3. Special meeting may be called by Executive Board or by request of a majority of member schools.
 4. Each member school must have a duly recognized representative present at each meeting.
 - a. A member school will be "on probation" for one year for having no representative at a scheduled meeting.
 - b. A second consecutive meeting missed constitutes a penalty of expulsion from the league for 1 year.
 - c. If a school misses a meeting, the Executive Board will send notice to the Head Coach, Athletic Director, and/or Principal of that school.
 5. A member school will be "on probation" for one year for having no representative at a scheduled meeting.
 6. A second consecutive meeting missed constitutes a penalty of expulsion from the league for 1 year.
 7. If a school misses a meeting, the Executive Board will send notice to the Head Coach, Athletic Director, and Principal of that school.

B. Committee Meetings.

1. Committee shall meet as needed (minimum annually).
2. All committee representatives shall attend or provide a substitute from their school.
3. If a committee member school misses a committee meeting, a member of the Executive Board will send a notice to the school's head coach, athletic director and principal notifying them of the absence.

Article V - Amendments and Voting.

- A. Amendments to the Constitution and By-Laws shall be decided by two-thirds vote of member schools present.
1. All changes to event procedures must be brought to the full body of the league for vote and must pass by a two-thirds vote of the member schools present. Such vote will be taken and recorded by the Secretary who will call the roll of the member schools, whose representative will enter their school's vote.
- B. Other meeting business shall be decided by simple majority of member schools present.
- C. Each member school shall have one vote.
- D. The Constitution and By-Laws cannot be made retroactive to avoid or change infractions that have already occurred.

Change Brief

- 2016-03-01
- 1 – Struck St. Alexander from Article II Paragraph D.
 - 2 – Added the Technology Committee to Article III, Paragraph F, Item 4.
 - 3 – Regarding appointment of the Treasurer, added Item 1 to Article III, Section B
 - 4 – Added Item 3 in Article IV, Paragraph B in regards to schools missing committee meetings.
 - 5 – Struck Article IV Paragraph C as the league no longer conducts staging meetings.
- 2015-04-08 Modified Article V.A.1 for voting procedures where the Secretary will call each member school.