

Minutes of the 10/24/2017 SPL CC Postseason Meeting
St. Francis Xavier's Joyce Hall
145 N. Waiola Avenue, LaGrange, Illinois

I. Call To Order / Invocation:

The Meeting was called to order at 7:05 by John Mulholland followed by a short prayer.

II. Attendance:

All member schools were represented pursuant to a roll call of the League's 29 member schools.

III. Minutes of the 07/31/17 Preseason Meeting

There being no changes, the Chair entertained a motion that the minutes be approved as published. It was so moved, seconded and the minutes approved a unanimous voice vote.

IV. Reports:

- Equipment:

1. St. Irene reported that all flags, chute components, course liner, etc. were accounted for and stored for the season. St. Irene deferred to St. Petronille with regards to the purchase of additional course flags, specifically "yellow flags" used to mark right turns. In addition it was mentioned that additional flags would need to be purchased to replace flags that were deteriorating due to normal wear and tear.
2. Scoring Hardware:
Head Scorer, Julie Fulton, reported that all hardware to include lap tops, printers, scanners etc. were accounted for and in good condition. Julie further reported that there were 7 watches accounted for and one missing. A new watch will need to be purchased for the 2018 season. In addition, she mentioned the possibility that wireless printers could be donated to the SPL CC in 2018, as were scanners in 2017, making the scoring process more efficient.
3. Finish Line Clocks:
St. Leonard reported the finish line clocks were accounted for, in good working condition and stored for the season. New batteries will need to be purchased for the 2018 season as one battery was in the process of failing at the Championship Meet.
4. SPL T&F Meet Equipment (loaned to SPL CC)
St. James' Jen Blankenship reported that all loaned T&F equipment was accounted for, but that she would be working with Ed Sullivan and John Mulholland to standardize the equipment that should be contained in the meet boxes, including first aid kits.

Subsequent to a request for first aid supplies at one of the meets, John Mulholland reiterated the need for all teams to maintain readily available first aid kits, as well as, the need for coaches to be trained in first aid in addition to state mandated concussion education and certification. It was noted that the T&F meet boxes do include basic first aid kits, and that requests for first aid may come from spectators.
5. Starter's gun and shells:
John Mulholland reported that the SPLCC's Alfa .22, was cleaned and stored for the season. There are sufficient .22 shells for the 2018 season, as T&F transferred two boxes of shells at the beginning of the 2017 season to SPLCC. Note: .22 shells were transferred to CC as T&F no longer needed them as new starter's guns purchased by T&F for the 2017 season use a different type of shell.

- Treasurer – Justin Busche

Subsequent to the resignation of Sharon Garvy as the League’s CC and T&F Treasurer at the preseason meeting, the SPLCC formally organized as a non-profit entity, obtained a tax identification number (TIN) and established a commercial checking account with PNC.

Presented is the SPLCC’s 2017 Income/Expense Statement

Income:

\$ 189.04	- Opening Balance (transferred from shared SPL CC & T&F account)
7,250.00	- 2017 Annual Dues (29 member schools x \$250)
<u>100.00</u>	- Initiation Fee (St. Mary Immaculate)
\$7,539.04	-Total Income available for expenses

Expenses:

(\$3,410.00)	- Awards:
	\$1,092.00 - Regular season ribbons
	1,613.00 - Championship meet banners, plaques & ribbons
	705.00 - Championship meet t-shirts
(42.00)	- Equipment (batteries, etc.)
(464.00)	- Meet Supplies: Rainbow Racing (tags & pins)
(1,500.00)	- Rental: Meet Venues
	\$ 500 - Meet #3 @ Marmion
	\$ 550 - Meet #4 @ WCPD - Kress Creek
	\$ 450 – Meet #5 @ Lewis University
.00	- Rental: Port-a-Potties
(200.00)	- Rental: Shuttle Buses: Meet #4
(8.00)	- Other: (ice @ Meet #4)
	- Bank fees
	- Web site fee
\$1,726.00	- Closing bank balance
(1,500.00)	- Minimum bank balance requirement to avoid hard charges
\$ 226.00	- Available cash balance

During discussion of the League’s banking arrangements with PNC, and the need to maintain a minimum balance, HT’s Diana Crumrine advised that her husband was a [commercial] banker with US Bank, and possibly could provide the League with a “no minimum balance” checking account.

Mr. Busche and Ms. Crumrine will follow up regarding establishment of such a banking relationship.

- Head Scorer – Julie Fulton

In addition to reporting on the scoring hardware, Julie advised that she’d prefer to vacate the position of Head Scorer and it’s open should anyone want to volunteer. She cited family (her son is graduating this year from SMG) and time away from the family business as reasons for resigning. Julie also would be available to assist with training her replacement and would consult as the season progressed.

Julie further indicated that she would not abandon the SPLCC and it’d be her preference that someone would volunteer. However, in the event that no one volunteers to assume this position, she would be open to continuing as a paid consultant as previously discussed with SPLCC President John Mulholland.

No one volunteered at the meeting to assume the position of Head Scorer.

V. Old Business

- Confirmation / retention of current SPLCC Executive Officers
 - **Ed Sullivan** and **Justin Busche** will continue as the SPLCC Vice President and Treasurer, respectively.
 - **Ted Sullivan**, citing conflicts with his school classes, is unable to continue as Secretary, and is stepping down creating the need for a new Secretary.
 - **John Mulholland**, after 3 years, is stepping down as President creating the need for a new League president.
- Confirm current members of the Rules & Events Committee
 - All current members of the Committee, John Darrow (ND), Julie Fulton (SMG), John Mulholland (SFX), Ed Sullivan (PiusX), Jennifer Blankenship (James) and Nena Lavoie (ND) all agreed to remain as members of the Committee.
 - At the invitation of the Chair for new committee members, HT's Diana Crumrine volunteered to join the Committee.
- St. Mary Immaculate's full participation during the 2017 season, to include its volunteering to provide the Chute Manager, spoke to its continued and full participation as a SPLCC member school/team. Consequently, its successfully completed its probation period.
- Additional Timers - GVM Co-Ed Meet
The addition of timers, provided by St. Cletus, substantially sped up the completion of the GVM Co-Ed Meet, on an especially hot day, allowing the meet to be completed in an efficient and speedy manner and substantially improved the year-over-year time needed to complete all races. As a consequence, the League will continue its use of the additional timers for the GVM Co-Ed Meet.
- 2017 Championship Meet Awards were distributed to include the Morello Medals to the 1st place finishers of the 8th Grade Boy's and Girl's Races. John Mulholland noted: (1) that the Morello Medals should have been awarded at the Championship Meet's award ceremony, but weren't due to his forgetting to bring them; and (2) a representative from Teams receiving either individual or team awards should be present at the awards ceremony, so as to allow for the efficient distribution and to preclude Anna Dooley from having to transport awards multiple times.

VI. New Business

- Admission of new member school/team: Lockport St. Dennis has petitioned for admittance to the SPLCC. Phil Dryer, St. Dennis' Board President addressed the membership and provided a written "Petition for Admittance," which presented its goal of joining the SPLCC, the "why" and what they can offer the League.

St. Dennis's [Athletic] Mission Statement states its goal is to "To provide a program of competitive athletic activities for the boys and girls of St. Dennis School that will instill in them the ideas of Christian values, self discipline, school spirit, good sportsmanship, honesty, self confidence and physical fitness."

At the conclusion of St. Dennis' presentation, the Chair entertained a motion for admittance to the SPLCC, which was made, seconded and voted on. On a roll call vote, St. Dennis was admitted to the SPLCC with all 28 member schools voting in the affirmative, with no "no" votes.

- Update Rules & Procedures:
The following additions / changes to the SPLCC's Rules & Procedures were suggested and discussed by the member schools.

- * Develop severe weather procedures for the Championship Meet.
Currently the SPLCC Rules & Procedures make provision for the cancelation of regular (Meets 1 – 4) due to inclement weather. The League has “successfully” run the Championship Meet in inclement weather, but no specific provisions have been made for delaying or canceling the Championship Meet and/or its Awards Ceremony.

The membership agreed that such a addition to the Rules & Procedures was needed, and as such as proposed addition will be drafted by the Rules & Events Committee and presented for approval at the 2018 preseason meeting.

- * Change Awards for the Championship Meet.
 1. Award plaques in lieu of the traditional banners
Issue: As many schools shift to “display boards” and no longer hang banners it’s suggested that SPLCC acknowledge the Div A and AA winners with a plaque rather than the more expensive banners.

Action: The membership recommended a change to the SPLCC’s Rules & Procedures to change from the banners to plaque to acknowledge winning their respective division.
 2. Cease issuing distribution of “participation ribbons.”
Issue: Student-athletes do not value “participation ribbons” issued at the Championship Meet, and in many instances discard the ribbons.

Action: The membership recommended amending the Rules & Procedures to eliminate the issuance of participation ribbons at the Championship Meet. Given the current inventory of participation ribbons, this change will take effect in the 2019 season.
- *Amend Rules to allow use of “spikes’ for 8th graders
Issue: Amend the Rules & Procedures to allow the use of “spikes” by the League’s varsity level student-athletes. This is turn will (a) help prepare these athletes for the use of spikes when they compete in high school, as well as, (b) creating parity with those student-athletes competing in public schools and/or such organizations such as the IESA.

Action: After discussion, that included discussion regarding the expense that would be incurred for an item that would see limited use in the SPLCC, give some an advantage that others did not have and the belief that those who would pursue high school cross country would have ample time to learn how to run in spikes, no action was recommended by the majority of the membership.

- *Status of home schooled student-athletes
Issue: The SPLCC’s Rules & Procedures do not specifically address the status of “home schooled” athletes and their participation as members of SPLCC teams.

Action: It’s noted that the SPLCC Rules & Procedures do allow a parish’s religious education students who attend public schools to join and compete on member school’s team, subject to the individual school’s requirements. By way of

extension, home schooled students who attend their parish's religious education classes would be allowed to join and compete for an SPLCC team.

It was noted that SPLCC member schools that compete in the IESA state championship series need to make sure that they comply with IESA requirements regarding home schooled and religious education students competing for their teams.

- SPLCC Hall of Fame Nominations:
 1. Winners of the 8th Grade Boy's and Girl's 2017 Championship races, St. Michael's Christopher Covone and Visitation/IC's Kennedy Calcagno were automatically admitted to the SPLCC's Hall of Fame by virtue of their 1st place finishes. Morello Medals, acknowledging their induction into the Hall of Fame, were presented to their respective coaches.
 2. There were no other nominations for admittance to the SPLCC's Hall of Fame.
- 2018 Meet Worker Assignments:
 - All 2017 meet worker assignments will remain the same, as no school requested a change.
 - New member, St. Dennis will be assigned a meet job at the July 2018 preseason meeting.
- 2018 Tentative Meet Schedule & Hosts:
 - Meet #1 09/01 – Host: St. Irene & co-host St. James @ Summerlakes Park
 - Meet #2 09/08 – Host: SMG & co-host St. Joseph @ DGS&R Club
 - Meet #3 09/15 – Host: SJA & co-host SIJ @ Marmion Academy
 - Meet #4 09/22 – Host: ASCA & co-host SSPP @ TBD
 - Meet #5 09/29 – Host: St. Pet's & co-host St. Michael's @ Lewis University
- Election / Appointment of New Executive Officers:

Secretary – St. Matthew's **Jim Schultz** volunteered to fill this position and will assume his duties at the 2018 preseason meeting in July.

President – No one volunteered for the position, so using the Universal List, it was determined that Visitation would provide the next president. However, after Mark Montgomery pointed out that SPL Web Master, Brendan Moriarty is still active with the Visitation XC program, IC was next on the list and will provide the next SPLCC president, to take office at the 2018 preseason meeting. Consequently, the Chair will notify IC's athletic director of the need.

However, as no position charter exists for any of the executive officer positions it was suggested that a description of the president's duties and responsibilities be prepared and circulated so that potential candidates could review and subsequently volunteer for the position at the summer meeting. John Mulholland will prepare and circulate to the member schools as it preferred that someone volunteer for the job vs. being drafted. In either instance, John Mulholland will assume an "emeritus" status and assist the new president with their duties and responsibilities.

VII. Other Business

- Merged Teams:
 - St. Isaac Jogues and Our Lady of Peace advised of their intent to merge their teams for

the 2018 season in order to create a “scoring” team. There was no objection to the requested merger.

- As a consequence the SPLCC will have 3 merged teams for the 2018 season:
Immaculate Conception/Visitation
St. Dominic/St. Scholastica
St. Isaac Jogues/Our Lady of Peace

Note: **St. Irene’s** team is constituted of student-athletes from SPLCC member school St. Irene and non-member schools Winfield St. John the Baptist (SJB) and Bloomingdale St. Isidore. This is a long standing and grandfathered arrangement that dates to the founding of the Suburban Parochial League and applies to both cross country and track & field.

- Acknowledgement of Sharon Garvy’s Contributions
- The Suburban Parochial League – Cross Country acknowledges the contribution to the SPLCC and the sport of cross country that Sharon Garvy has made as a long time coach at St. Raphael and as the SPL Treasurer, and sincerely thanks her for her many years of service.
- Special Needs student-athlete “Companion Runners.” It was suggested that the League provide vests or some other type of distinguishing type of clothing to identify “adult companion” runners who accompany special needs student-athletes so they are not mistaken as illegally pacing the special needs or other racers.

The need was acknowledged, and vests of some type will be purchased for the 2018 Season so spectators will be able to identify the adult companion runners as such.

VIII. 2018 Preseason Meeting

The 2018 mandatory preseason meeting will be held on July 23. Subject to availability, the meeting will be held at the Naperville Running Company’s store in downtown Naperville at 7:00 PM

IX. Adjournment

There being no further business to conduct, it was moved, seconded and unanimously approved to adjourn the meeting. The meeting adjourned at 8:08 PM.